

**Minutes of the Parish Council Meeting held online**  
**5<sup>th</sup> November 2020**

**Present**

Chair: Councillor K Preece and Councillors Stephens, Lewis and Neale.

**In Attendance**

D Roscoe (Clerk) and Councillor Awford.

**923 Apologies for absence.**

923.1 Apologies were received from Councillor Powell.

**924 Declarations of Interest**

924.1 None.

**925 Requests for Dispensation**

925.1 None requested.

**926 Minutes of the Parish Council meeting held on 3rd September 2020**

926.1 The minutes of the last meeting were approved as a true record and signed by the Chairman.

**927 Clerks Report**

927.1 The clerk's report was reviewed and updated with actions from previous Minutes.

**928 County Councillor's Report**

928.1 Report given by Councillor Awford. No decisions required of the Parish Council.

**929 Borough Councillors Report**

929.1 No report.

**930 Finance**

930.1 The Financial Report and Bank Reconciliation was distributed and approved by Council. Proposed Councillor Neale, seconded Councillor Preece. Unanimous.

930.2 **It was resolved that** the following payments and receipts be approved. Proposed Councillor Neale, seconded Councillor Preece. Unanimous.

Date	Payee	Chq No	Amount incl VAT	VAT	Reason
19/10/2020	D Roscoe (Clerks Salary)	DD	246.18	0.00	Clerks Salary
26/08/2020	1&1 Ionos Ltd	DD	18.00	3.00	Web Hosting
04/11/2020	ICO	DD	35.00	0.00	Information Commissioner
19/11/2020	D Roscoe (Clerks Salary)	DD	212.12	0.00	Clerks Salary
25/09/2020	1&1 Ionos Ltd	DD	18.00	3.00	Web Hosting
09/10/2020	1&1 Ionos Ltd	DD	18.00	3.00	Web Hosting
06/11/2020	D Roscoe (Clerks Expenses)	OB017	99.54	8.08	Clerks Expenses
19/12/2020	D Roscoe (Clerks Salary)	DD	212.12	0.00	Clerks Salary

930.3 The Clerk's Expenses were approved. Proposed Councillor Neale, seconded Councillor Preece. Unanimous.

930.4 The budget for 2021/22 was reviewed and approved. Proposed Councillor Preece, seconded Councillor Stephens. Unanimous.

# Elmstone Hardwicke Parish Council

Clerk to the Council: David Roscoe

2 Mews Cottage, St Peter's Lane, Dumbleton, Worcs WR11 7TL

Telephone: 07950118355 E-Mail: [elmstonehardwickepc@gmail.com](mailto:elmstonehardwickepc@gmail.com)

Web Site: <http://elmstonehardwickep.wix.com/elmstonehardwickepc>

---

930.5 The precept for 2021/22 was reviewed and approved at a figure of £3,550. This figure includes the original precept agreement of £3250 plus £300 for tree work. Proposed Councillor Preece, seconded Councillor Lewis. Unanimous.

## 931 Planning

931.1 The following planning applications were reviewed:

Appl Number	Application	Details
None		

## 932 Risk Register

932.1 No issues reported.

## 933 To report any new Highways Issues.

933.1 No issues reported.

## 934 To update regarding progress with the long outstanding issues on Cursey Lane.

934.1 **Action:** It was agreed that the clerk will be provided with details of our complaint in order that he may write to the Chief Executive, Mike Dawson, at Tewkesbury Borough Council.

## 935 To discuss M5 J10 Road Improvement Scheme

935.1 **Action:** Councillors will provide their comments regarding the consultation in order that the clerk may submit to Highways.

## 936 To discuss progress with the Website Accessibility Regulations and agree Website Accessibility Regulations and agree Website Accessibility Statement and consider new web site platform.

936.1 **It was agreed that** in principle the Council should investigate the development of a new website in line with the cost provided by the clerk of £600 for initial development plus £300 per annum for maintenance. These amounts have been included in the budget for 2021/22. Copies of the website providers brochure and prices will be distributed to members of the Council.

## 937 To consider a quotation for tree surgery for the tree on the village green at Knightsbridge

937.1 It was felt that the initial quotation of £700 was excessive and that Councillor Preece would approach an alternative contractor to see if he could obtain a cheaper quote. Seeing as there was no budget for tree work in this financial year, it was agreed that the cost of tree work would be allowed for in the precept for 2021/22

## 938 Items for Future Agenda.

938.1 No items raised.

**The meeting ended at 8.36pm**

The next meeting will be on Thursday 7<sup>th</sup> January 2021 commencing at 7.30 PM. **Venue to be confirmed.**